



**CITY UNIVERSITY OF HONG KONG**

**The Ninth Standing Committee of Convocation (2024-2025)**

**Minutes of the 1<sup>st</sup> Meeting held on 15 January 2024**

<b>Present:</b>	Chairman	Mr William KHOO
	Vice-Chairmen	Mr Danny CHOW Mr Gabriel HO Mr Dickson PUN
	Members	Ms Karen AU Ms Emily CHEUNG Mr James KONG Miss Vera KONG Mr Billy LAM Mr Stanley LI
	Convocation Secretary	Mr Cindy KUAN
	In attendance	Mr Tony CHAN
<b>Absent with Apologies:</b>	Vice-Chairman	Mr Ronald CHEUNG
	Members	Mr Robert LUI ( <i>Last Preceding Chairman</i> ) Ms CHAN Pui-sze Ms Victoria CHONG Mr Raymond NG Mr Gabriel TAM

		Action Parties	Action Status
<b>CONFIRMATION OF LAST MINUTES</b>			
M1	Minutes of the 6 <sup>th</sup> SC meeting of 8 <sup>th</sup> SC was <b>CONFIRMED</b> .	Secretariat	Completed
<b>CHAIRMAN'S REPORT</b>			
1.	<b><u>Updates on University engagements</u></b>		
1.1	<b><u>Court Meeting (17 Nov 2023)</u></b>		
M2	(Confidential information)		
1.2	<b><u>City AlumNet Advisory Committee meeting (8 Dec 2023)</u></b>		
M3	The Chairman <b>ATTENDED</b> the meeting with a group of alumni leaders to contribute their expertise to the 2024 edition of the City AlumNet annual alumni magazine published by the Alumni Relations Office.	Chairman	Completed
1.3	<b><u>CityU 30<sup>th</sup> Anniversary Launch &amp; the Establishment of Academy of Innovation Ceremony (11 Jan 2024)</u></b>		
M4	Mr Gabriel HO and Mr Dickson PUN <b>SHARED</b> that they attended the ceremony and the celebrations marked the 30th anniversary since CityU achieved university status and the establishment of CityU Academy of Innovation.	Mr Ronald CHEUNG, Mr Gabriel HO and Mr Dickson PUN	Completed
1.4	<b><u>Teaching Excellence Award 2023/24 meeting (15 &amp; 16 Jan 2024)</u></b>		
M5	(Confidential information)		
<b>MATTERS ARISING FROM LAST MEETING</b>			
2.	<b><u>CityU Organic Farming Programme (Sep 2023 - Feb 2024)</u></b>		
M6	Mr Gabriel HO <b>SHARED</b> that the 3rd series of farming programme was successful as participants harvested fresh organic vegetables for Pei Ho Counterparts on 13 January and would conclude its final session on 4 February.	Gabriel HO	In progress
M7	Mr Gabriel HO <b>ADDED</b> that another narcissus bulb carving workshop would be held on 16 January for alumni and their family and friends in preparation for the Chinese New Year.	Gabriel HO	In progress
3.	<b><u>AGM 2023 (12 Dec)</u></b>		
M8	The Chairman <b>REPORTED</b> that 36 members attended the 2023 AGM held on 12 December 2023.	All	Noted

4. **Endorsement and circulation items**

M9 The Secretariat **CIRCULATED** a record listing the Secretariat endorsement and circulation items to SC. Completed

5. **Monthly administrative report and financial reports**

*Monthly administrative report (Nov to Dec 2023)*

M10 The Secretariat **CIRCULATED** a record listing incoming Secretariat messages received via Convocation's email and Facebook accounts. Completed

*Financial reports (Nov to Dec 2023)*

M11 The Secretariat **CIRCULATED** four financial reports: (1) Secretariat Convocation Fund Appeal Figures, (2) Convocation Account for Convocation Activities, (3) Convocation Fund, and (4) Monthly Expenditure. Completed

**ITEMS FOR DISCUSSION/DECISION**

6. **Formation of Sub-committees**

M12 (Confidential information)

7. **CityU Marathon Delegation (21 Jan 2024)**

M13 The Chairman **THANKED** Mr Gabriel HO, Mr Dickson All Take note  
PUN, Mr James KONG and Ms Emily CHEUNG for joining the CityU Marathon Delegation as runners for the upcoming SCHK Marathon 2024, and he would join the support team with Mr Gabriel HO, Ms Vera KONG and Mr Stanley LI in the early morning of the event day to cheer for the CityU runners at the race.

8. **CityU Homecoming**

M14 (Confidential information)

**ANY OTHER BUSINESS**

9. **Setting up an Instagram account for Convocation**

M15 Mr James KONG **PROPOSED** setting up an Instagram Mr James In progress  
account for Convocation and the proposal was agreed by all KONG  
members present.

*[Post-meeting note: The Instagram account of Convocation was launched on 15 January.]*

**DATE OF NEXT MEETING**

To be confirmed.

~ End ~

**Prepared by the Secretariat**