



**CITY UNIVERSITY OF HONG KONG**

**The Eighth Standing Committee of Convocation (2022-2023)**

**Minutes of the 6<sup>th</sup> Meeting held on 17 November 2023**

<b>Present:</b>	Chairman	Mr William KHOO
	Vice-Chairmen	Mr Danny CHOW Mr Gabriel HO
	Members	Miss Karen AU Mr Ronald CHEUNG Ms Victoria CHONG Miss Vera KONG Mr Billy LAM Mr Stanley LI Mr Dickson PUN
	Convocation Secretary	Mr Cindy KUAN
	In attendance	Mr Tony CHAN
<b>Absent with Apologies:</b>	Vice-Chairman	Mr James KONG Mr Douglas WONG
	Members	Mr Robert LUI <i>(Last Preceding Chairman)</i> Ms CHAN Pui-sze Mr Raymond NG Mr Gabriel TAM

		Action Parties	Action Status
<b>CONFIRMATION OF LAST MINUTES</b>			
M1	Minutes of the 5 <sup>th</sup> SC meeting was <b>CONFIRMED</b> .	Secretariat	Completed
<b>CHAIRMAN'S REPORT</b>			
<b>1.</b>	<b><u>Updates on University engagements</u></b>		
<b>1.1 &amp; 1.2</b>	<b><u>Council Meeting (15 Jun, 12 Oct &amp; 16 Nov) and Council's Community Relations Committee Meeting (10 Aug)</u></b>		
M2	(Confidential information)		
<b>1.3</b>	<b><u>Honorary Fellow Presentation Ceremony 2023 (28 Sep)</u></b>		
M3	The Chairman <b>INFORMED</b> SC members that he attended the ceremony for the conferment of Honorary Fellows and Honorary Awards to three distinguished persons for their distinctive contributions to the development of, and service to, the University and the community.	Chairman	Completed
<b>1.4</b>	<b><u>Flag-raising Ceremonies to celebrate the 26th Anniversary of Establishment of HKSAR and the 74th Anniversary of the Founding of the People's Republic of China (1 Jul &amp; 1 Oct)</u></b>		
M4	The Chairman <b>SHARED</b> that he attended the ceremonies with around 200 members of the University community to witness the raising of national, regional and University flags in celebration of these important occasions.	Chairman	Completed
<b>1.5</b>	<b><u>Honorary Awards Ceremony 2023 (6 Oct)</u></b>		
M5	The Chairman <b>INFORMED</b> SC members that he attended the ceremony for the conferment of Honorary Awards to four distinguished individuals for their significant contributions to education and the well-being of society.	Chairman	Completed
<b>1.6</b>	<b><u>Interview with Teaching Excellence Award 2023/24 Nominees (10 &amp; 16 Nov)</u></b>		
M6	(Confidential information)		
<b>1.7</b>	<b><u>Court Meeting (17 Nov)</u></b>		
M7	(Confidential information)		

**MATTERS ARISING FROM LAST MEETING**

**2. CityU Organic Farming Series: Talk on Home Planting Tips (30 Jul)**

M8 Mr Gabriel HO **REPORTED** that the talk was held on 30 July with more than 40 participants including alumni and their family members or friends. The attendees learnt a lot of useful tips for growing plants at home and they enjoyed the talk very much. Gabriel HO Completed

**3. SRO x Convocation – Terrarium Workshop (7 & 13 Sep)**

M9 Mr Gabriel HO **SHARED** that the 2 sessions of workshop were held on the evenings of 7 and 13 September for over 60 student residents. The student participants had the opportunity to create their unique terrariums, while alumni volunteers could offer their support to students in groups and assist them in the terrarium-making process. Gabriel HO Completed

**4. Mid-Autumn Charity Activity (16 Sep)**

M10 Mr Gabriel HO **REPORTED** that a group of alumni volunteers including 6 SC members visited the elderly at the Methodist Church, Hong Kong Yang Memorial Methodist Social Service Sham Shui Po Nursing Home cum Day Care Service and celebrate the Mid-Autumn Festival with them on 16 Sep. He also thanked the Chairman as he prepared gift packs for the volunteers to present to the participants as a heartfelt gesture showcasing the Convocation's care for the elderly. Gabriel HO Completed

**5. CityU Organic Farming Programme (Sep 2023 - Jan 2024)**

M11 Mr Gabriel HO **SHARED** that the new series of farming programme commenced in September 2023 and would run for 10 sessions until January 2024. Gabriel HO In progress

**6. CityU Alumni Reunion Gala – Indoor Golfing Reunion with Alumni (6 Oct)**

M12 Ms Karen AU **REPORTED** that a social gathering at indoor golf simulation centre was organised for alumni to do exercise and network with each other on 6 October. 2 experienced golf players were invited to provide guidelines to beginners and they all enjoyed a great evening. Karen AU Completed

**7. CityU Alumni Reunion Gala – Alumni Leaders Gathering (14 Oct)**

M13 The Chairman **SHARED** that he and Mr Dickson PUN joined the gathering on 14 October. The gathering was Chairman and Dickson PUN Completed

attended by 30 alumni leaders, including chairpersons and representatives from 20 alumni groups to foster valuable networking connections.

**8. Indoor Soccer Friendly Game with Alumni (6 Nov)**

M14	Mr Danny CHOW <b>SHARED</b> that an indoor soccer friendly game was held on 6 November to foster connections among alumni through healthy sports with the support from the Chairman.	Danny CHOW	Completed
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**9. Endorsement and circulation items**

M15	The Secretariat <b>CIRCULATED</b> a record listing the endorsement and circulation items to SC.	Secretariat	Completed
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**10. Monthly administrative report and financial reports**

*Monthly administrative report (Jun to Oct 2023)*

M16	The Secretariat <b>CIRCULATED</b> a record listing incoming messages received via Convocation's email and Facebook accounts.	Secretariat	Completed
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*Financial reports (Jun to Oct 2023)*

M17	The Secretariat <b>CIRCULATED</b> four financial reports: (1) Convocation Fund Appeal Figures, (2) Convocation Account for Convocation Activities, (3) Convocation Fund, and (4) Monthly Expenditure.	Secretariat	Completed
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**ITEMS FOR DISCUSSION/DECISION**

**11. Upcoming Activities**

M18 (Confidential information)

**12. AGM 2023**

M19	The Chairman <b>REMINDED</b> all SC members that the 2023 AGM would be convened on 12 December.	All	Take note
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M20 (Confidential information)

**DATE OF NEXT MEETING**

To be confirmed.

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