



CITY UNIVERSITY OF HONG KONG

The Eighth Standing Committee of Convocation (2022-2023)

Minutes of the 4th Meeting held on 7 February 2023

Present:	Chairman	Mr William KHOO
	Vice-Chairmen	Mr Danny CHOW Mr Gabriel HO Mr James KONG
	Members	Miss Karen AU Mr Ronald CHEUNG Ms Victoria CHONG Miss Vera KONG Mr Stanley LI Mr Dickson PUN
	Convocation Secretary	Mr Cindy KUAN
	In attendance	Mr Tony CHAN
Absent with Apologies:	Vice-Chairman	Mr Douglas WONG
	Members	Mr Robert LUI <i>(Last Preceding Chairman)</i> Ms CHAN Pui-sze Mr Billy LAM Mr Raymond NG Mr Gabriel TAM

		Action Parties	Action Status
CONFIRMATION OF LAST MINUTES			
M1	Minutes of the 3 rd SC meeting was CONFIRMED .	Secretariat	Completed
CHAIRMAN'S REPORT			
1.	<u>Updates on University engagements</u>		
1.1	<u>Council Meeting (6 Oct and 17 Nov 2022) and Community Relations Committee (CRC) meeting (28 Jun & 30 Aug 2022)</u>		
M2	(Confidential information)		
1.2	<u>Honorary Fellow Presentation Ceremony (23 Sep 2022) and Honorary Awards Ceremony (4 Nov 2022)</u>		
M3	The Chairman INFORMED SC members that he attended the ceremonies for the conferment of Honorary Fellow and Honorary Awards to six distinguished persons for their distinctive contributions to the development of, and service to, the University and the community.	Chairman	Completed
1.3	<u>TEA Meeting & Interview (24 Oct, 12 Dec 2022 and 16 Jan 2023)</u>		
M4	(Confidential information)		
1.4	<u>6th and 7th Distinguished Alumni Award Presentation Ceremony (14 Nov 2022)</u>		
M5	The Chairman SHARED that he attended the ceremony to celebrate with the two distinguished alumni who were honoured in recognition of their outstanding achievements and contribution to their careers, CityU and society.	Chairman	Completed
1.5	<u>City AlumNet Advisory Committee meeting (28 Dec 2022)</u>		
M6	The Chairman ATTENDED the meeting with a group of alumni leaders to contribute their expertise to the 2023 edition of the City AlumNet annual alumni magazine published by the Alumni Relations Office.	Chairman	Completed
MATTERS ARISING FROM LAST MEETING			
2.	<u>CityU Organic Farming Programme (Nov 2022 - Apr 2023)</u>		
M7	Mr Gabriel HO SHARED that the new series of farming programme had commenced in November 2022 and a	Gabriel HO and Secretariat	In progress

narcissus bulb carving workshop was organised on 1 January 2023 at the indoor area outside Convocation Office.

3. 2022 AGM (6 Dec 2022)

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| M8 | The Secretariat REPORTED that 35 members of the Convocation attended the 2022 AGM held on 6 December 2022. | All | Noted |
| M9 | (Confidential information) | | |

4. Endorsement and circulation items

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| M10 | The Secretariat CIRCULATED a record listing the endorsement and circulation items to SC. | Secretariat | Completed |
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5. Monthly administrative report and financial reports

Monthly administrative report (Sep 2022 to Jan 2023)

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| M11 | The Secretariat CIRCULATED a record listing incoming messages received via Convocation's email and Facebook accounts. | Secretariat | Completed |
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Financial reports (Sep 2022 to Jan 2023)

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| M12 | The Secretariat CIRCULATED four financial reports: (1) Convocation Fund Appeal Figures, (2) Convocation Account for Convocation Activities, (3) Convocation Fund, and (4) Monthly Expenditure. | Secretariat | Take note |
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ITEMS FOR DISCUSSION/DECISION

6. CityU Marathon Delegation (12 Feb 2023)

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|-----|---|---|-----------|
| M13 | The Chairman CONFIRMED that he would join the cheering team with Mr Gabriel HO, Miss Vera KONG and Mr Stanley LI to cheer for the CityU runners at the race. | Chairman,
Gabriel HO,
Vera KONG &
Stanley LI | Take note |
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7. CityU Homecoming (12 Mar 2023)

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| M14 | The Chairman INVITED SC members to organise programmes for alumni and their family members at CityU Homecoming 2023. SC members were encouraged to provide ideas and suggestions. | All | Take note |
| M15 | After discussion, SC AGREED to organise farm visits at the Roof Garden of Li Dak Sum Yip Yio Chin Academic Building, followed by family workshops at the indoor area outside the Convocation office. An eco-friendly cutlery set was selected as the souvenir of the Convocation for the participants of the Convocation programmes on the event day. | All | Take note |

8. CityU Commencement (May 2023)

M16 The Secretariat **SHARED** that the College/School All Take note
Commencement 2023 would be held in May 2023. More
details would be shared with SC members in due course.

[Post meeting note: As discussed among SC members in April 2023, a similar set of Celebration Widgets would be used for the 2023 graduates to share the joy with their friends and loved ones during the Commencement period, including AR photo filters and WhatsApp / Signal stickers. A new photo booth would be installed at Wong's International Terrace for graduates to return to CityU campus to take graduation photos with their family and friends from 7 May until 2 July 2023.]

DATE OF NEXT MEETING

To be confirmed.

~ End ~

Prepared by the Secretariat