



CITY UNIVERSITY OF HONG KONG

The Eighth Standing Committee of Convocation (2022-2023)

Minutes of the 3rd Meeting held on 13 September 2022

Present:	Chairman	Mr William KHOO
	Vice-Chairmen	Mr Danny CHOW Mr Gabriel HO Mr James KONG
	Members	Mr Robert LUI <i>(Last Preceding Chairman)</i> Miss Karen AU Ms CHAN Pui-sze Mr Ronald CHEUNG Miss Vera KONG Mr Billy LAM Mr Stanley LI Mr Raymond NG Mr Dickson PUN
	Convocation Secretary	Mr Cindy KUAN
	In attendance	Mr Tony CHAN
Absent with Apologies:	Vice-Chairman	Mr Douglas WONG
	Members	Ms Victoria CHONG Mr Gabriel TAM

		Action Parties	Action Status
	CONFIRMATION OF LAST MINUTES		
M1	Minutes of the 2 nd SC meeting was CONFIRMED .	Secretariat	Completed
	CHAIRMAN’S REPORT		
1.	<u>Updates on University engagements</u>		
1.1	<u>Council meeting (16 Jun)</u>		
M2	(Confidential information)		
1.2	<u>Community Relations Committee meeting (28 Jun & 30 Aug)</u>		
M3	(Confidential information)		
	MATTERS ARISING FROM LAST MEETING		
2.	<u>2022 College/School Commencement</u>		
M4	The Secretariat SHARED that positive feedback was received from the graduates for Convocation’s celebration widgets, including AR photo filters and WhatsApp / Signal stickers, as well as the photo booth at CityU campus.	All	Noted
3.	<u>CityU Organic Farming Programme (Apr-Sep 2022)</u>		
M5	Mr Gabriel HO REPORTED that the farming programme has been completed with 10 sessions from 24 April to 4 September including a visit at Au Law Organic Farm on 7 August.	Gabriel HO and Secretariat	Completed
M6	Mr Gabriel HO SHARED that another series of the farming programme would be arranged during the autumn and winter seasons as this idea was welcomed by most of the alumni participants according to the survey results collected on 4 September.	Gabriel HO and Secretariat	In progress
4.	<u>Promotion of CityU Alumni Ambassador Scheme</u>		
M7	The Secretariat SHARED that the Alumni Relations Office (ARO) would promote the CityU Alumni Ambassador Scheme by partnering with the Hong Kong Federation of Youth Groups Jockey Club Media 21 (M21) to produce a video series “CityU Alumni Ambassadors Series - City of Stars” to showcase alumni’s achievements and their inspiring stories at CityU. Mr Robert LUI and Ms Vera KONG were invited as sharing guests and the Chairman would give a preface on behalf of the Convocation for this upcoming video series.	All	Take note

5. **Social voluntary service – Care for the community**

M8 Mr Gabriel HO **REPORTED** that alumni participants of CityU Organic Farming Programme were invited to harvest the fresh organic vegetables at the green zones of the Roof Garden of CityU's Li Dak Sum Yip Yio Chin Academic Building on 22 August. All the harvested vegetables were donated to Food Angel for their preparation of meals for the underprivileged communities in Hong Kong. Gabriel HO Completed

6. **Endorsement and circulation items**

M9 The Secretariat **CIRCULATED** a record listing the endorsement and circulation items to SC. Secretariat Completed

7. **Monthly administrative report and financial reports**

Monthly administrative report (May to Aug 2022)

M10 The Secretariat **CIRCULATED** a record listing incoming messages received via Convocation's email and Facebook accounts. Secretariat Completed

Financial reports (May to Aug 2022)

M11 The Secretariat **CIRCULATED** four financial reports: (1) Convocation Fund Appeal Figures, (2) Convocation Account for Convocation Activities, (3) Convocation Fund, and (4) Monthly expenditure. Secretariat Take note

ITEMS FOR DISCUSSION/DECISION

8. **Nomination of TEA membership**

M12 (Confidential information)

9. **2022 AGM**

M13 The Chairman **REMINDED** all SC members that the 2022 AGM would be convened on 6 December 2022. All Take note

M14 (Confidential information)

ANY OTHER BUSINESS

M15 (Confidential information)
to
M16

DATE OF NEXT MEETING

To be confirmed.

~ End ~

Prepared by the Secretariat