

The Convocation of City University of Hong Kong
Minutes of the Fifteenth Annual General Meeting held on 7 December 2021

The Fifteenth Annual General Meeting of the Convocation was held at 7:30pm on 7 December 2021 at the Eminence Galaxy - Alumni Function Room, 11/F, Lau Ming Wai Academic Building, City University of Hong Kong

Members of the Seventh Standing Committee

Present:	Vice-Chairmen	Mr William KHOO (Acting Chairman) Mr Danny CHOW Mr Gabriel HO Mr Douglas WONG
	Members	Miss Karen AU Mr Cedric CHENG Mr James KONG Miss Vera KONG Mr Dickson PUN
Absent with Apologies:	Committee Members	Mr Robert LUI (Chairman) Mr Clovis LAU (Last Preceding Chairman) Miss Man LAW Mr Raymond NG Ms Ywing YEUNG

Ms Cindy KUAN, Convocation Secretary **CONFIRMED** the quorum of this Annual General Meeting (AGM) at 7:30pm. A total of 36 Convocation members attended the meeting. She **WELCOMED** Convocation members for joining the AGM convened by the Seventh Standing Committee (SC) of CityU Convocation and **INTRODUCED** the attending SC members.

In the absence of Mr Robert LUI, Chairman of the Seventh SC, Mr William KHOO, Vice-Chairman, was appointed as Acting Chairman pursuant to Section 9 of the Rules of Meeting. He announced the commencement of the AGM and hosted the meeting according to procedures as stated in the Rules of Meeting of CityU Convocation.

CHAIRMAN’S PRESENTATION OF “REPORT FOR AGM” ON BEHALF OF THE SEVENTH STANDING COMMITTEE

1. The meeting **RECEIVED** a report from the Chairman of the Seventh SC via a pre-recorded video. In the report, the Chairman **RECAPPED** the background of the Convocation including its formation, term of office of the SC, membership and objectives.

Highlights in 2021

1.1 Activities

The Chairman **HIGHLIGHTED** Convocation activities including:

In order to promote a spirit of caring to the neighborhood local community, the Convocation **ARRANGED** distributions of daily necessities to the Methodist Church, Hong Kong Yang Memorial Methodist Social Service Sham Shui Po Nursing Home cum Day Care Service and Hong Kong Joint Council of Parents of the Mentally Handicapped on 20 September and 23 November respectively.

The Convocation **SUPPORTED** the “CityU x Mary Rose RunTogether” training programme which engages alumni to participate in the training for students of Mary Rose School to prepare for the Hong Kong Marathon; and **ORGANISED** a webinar on early childhood education presented by Ms Yuki Wong, a registered social worker and CityU alumna, who shared tips on regulating children’s emotions and developing their emotional intelligence.

1.2 Convo’s Poll at AlumExpress

The Chairman **SHARED** that an interactive Convo’s Poll was posted on Convocation homepage and “Convocation News” in the alumni e-newsletter *AlumExpress* issued by the Alumni Relations Office (ARO). It served as a platform to promote recent happenings of the Convocation and the University to alumni, and relevant information about the topic would be shared after completion of the poll.

1.3 e-Communication

Convocation sustained alumni relationship through various e-channels such as [homepage](#) and [Facebook](#) by providing them with updates on the developments of the Convocation and the University.

1.4 Service to the University

The Chairman **SHARED** that he has been serving on the Council, its Community Relations Committee and Advisory Committee for Graduate Employment, and the Court. He also invited SC members to engage in different University initiatives including Teaching Excellence Awards, Congregation and CityU Delegation for Standard Chartered Hong Kong Marathon. Other involvements of SC members was listed in the [appendix](#).

1.5 Amendments of Constitution and Rules of Meeting

The Convocation convened a Special General Meeting on 25 June. An agenda proposing to amend the Constitution and Rules of Meeting had been received and the proposal was passed by more than two-thirds of Convocation members present at the meeting. The revised Constitution and Rules of Meeting were approved by the Council on 7 October.

1.6 Fundraising

Embracing the caring spirit to support students and alumni has long been the mission of the Convocation. Alumni were encouraged to contribute to their Alma Mater by making donation through Convocation. A total of HK\$442,878.50 has been recorded so far.

1.7 Partnership with the Alumni Relations Office (ARO)

Arranged by ARO, the Chairman joined the Advisory Committee for *City AlumNet* to give invaluable inputs. On 18 October, the Chairman and SC representatives joined a meeting with University's senior management to learn about University developments and shared their views on furthering the growth of CityU.

2. Other Remarks:

2.1 Expressing Gratitude

In the pre-recorded video, the Chairman **THANKED** the Seventh SC members for their unwavering support to the development of the University and the Convocation in the previous two years. He also **EXPRESSED** heartfelt gratitude to the University Council and senior management for their invaluable advice, the Secretariat for its professional and efficient support, and ARO for the great work in alumni relations building.

2.2 Financial Report

The Acting Chairman **CONFIRMED** the Chairman's Report and Financial Report.

TO CONFIRM THE MINUTES OF THE SPECIAL GENERAL MEETING AND ANNUAL GENERAL MEETING HELD ON 25 JUNE 2021

3. Referring to an alumnus' query about the differences between the proposed amendments (passed in the Special General Meeting on 25 June) and the final version of the Constitution and Rules of Meeting, Mr William KHOO, Acting Chairman, **EXPLAINED** that the amendments should take effect upon the approval of the Council pursuant to Section 52 of the Constitution and Section 45 of the Rules of Meeting. The Convocation sought legal advice from an independent legal advisor and was advised that: (1) there was no material difference between the two versions; and (2) the amendments after 25 June were editorial in nature.
4. An alumnus commented that the Minutes should record detailed conversations throughout the AGM, Acting Chairman, Mr William KHOO and other SC members explained that the purpose of the minutes is to record any substantial information which have been discussed and/or approved during the meeting only but should not be a dialogue of conversations.
5. The Acting Chairman **ANNOUNCED** that the Minutes of the Special General Meeting and the fourteenth AGM held on 25 June 2021 were **CONFIRMED** (with two attending members objected verbally).

TO PROPOSE DRAFTING A CHINESE VERSION OF THE CONSTITUTION AND RULES OF MEETING

6. An alumnus **PROPOSED** drafting a Chinese version of the Constitution and Rules of Meeting. Members were invited to share their views and the proposal was **NOT PASSED** by a simple majority vote.
7. The Acting Chairman **THANKED** alumni for joining the AGM. The meeting was **ADJOURNED** at 8:35pm.

- End-

Prepared by the Convocation Secretariat