



**CITY UNIVERSITY OF HONG KONG**

**The Seventh Standing Committee of Convocation (2020-2021)**

**Minutes of the 3<sup>rd</sup> Meeting held on 23 November 2020**  
(via ZOOM)

<b>Present:</b>	Chairman	Mr Robert LUI
	Vice-Chairmen	Mr Danny CHOW Mr Gabriel HO Mr William KHOO
	Members	Miss Karen AU Mr James KONG Miss Vera KONG Miss Man LAW
	Convocation Secretary	Ms Pennie LAI
<b>Absent with Apologies:</b>	Vice-Chairman	Mr Douglas WONG
	Members	Mr Clovis LAU <i>(Last Preceding Chairman)</i> Mr Cedric CHENG Mr Raymond NG Mr Dickson PUN Ms Ywing YEUNG

		<b>Action Parties</b>	<b>Action Status</b>
<b>CONFIRMATION OF LAST MINUTES</b>			
M1	Minutes of the 2 <sup>nd</sup> SC meeting was <b>CONFIRMED</b> .	Secretariat	Completed
<b>CHAIRMAN'S REPORT</b>			
<b>1.</b>	<b><u>Updates on University engagements</u></b>		
<b>1.1</b>	<b><u>Council meetings (8 Oct &amp; 10 Nov)</u></b>		
M2- M3	(Confidential information)		
<b>1.2</b>	<b><u>1<sup>st</sup> Selection Panel Meeting for Teaching Excellence Awards 2020/21 (28 Oct) and Panel Interviews (16, 18 &amp; 23 Nov)</u></b> (SCVII/M2:M2-3)		
M4	The Chairman <b>THANKED</b> Ms Ywing YEUNG for representing the Convocation to continuously serve on the Selection Panel of the Teaching Excellence Awards. SC <b>NOTED</b> that the selection process for 2020/21 was kick-started in October 2020.	Ywing YEUNG	In progress
<b>1.3</b>	<b><u>2019/2020 Honorary Awards Ceremony</u></b>		
M5	The Chairman <b>ATTENDED</b> the Ceremony held on 30 October to congratulate the five honorary awards recipients for 2019 and 2020. He treasured the opportunities to show support of the Convocation and engage in this University's annual event.	Robert LUI	Completed
<b>1.4</b>	<b><u>16<sup>th</sup> Court meeting (13 Nov)</u></b>		
M6	(Confidential information)		
<b>MATTERS ARISING FROM LAST MEETING</b>			
<b>2.</b>	<b><u>Social voluntary services – mask donation (2, 5, 11 &amp; 20 Nov)</u></b>		
M7	Mr Gabriel HO <b>REPORTED</b> that apart from the three rounds of voluntary social services completed in February and March this year (distribution of anti-epidemic products for people with special needs), another four rounds of mask distributions were arranged in November.	Gabriel HO & Secretariat	Completed

M8	A total of 172,750 pieces of masks donated by an alumnus was distributed to 12 social welfare organisations through the Convocation in November.	All	Take note
M9	The Secretariat <b>SHARED</b> that alumni volunteers were recruited to take part in this meaningful endeavor.	Secretariat	Completed
M10	The Chairman <b>THANKED</b> Mr Gabriel HO for taking the lead in the project, SC members Miss Karen AU and Mr Dickson PUN for joining the activities, and the Secretariat for arranging logistics and mobilizing resources to support this initiative.	All	Take note

**3. Convocation Webinar (10 Nov)**

M11	The Chairman <b>RECAPPED</b> that two top-notch finance experts, including CityU alumna Ms Agnes WU, a well-known finance commentator, and Mr Ken LO, an expert in corporate banking, were invited to shared their wisdom on finance markets and tips on managing investment tools at a Webinar co-presented by the Convocation and Eminence Society on 10 November.	Robert LUI & Secretariat	Completed
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M12 (Confidential information)

**4. Update on 2019/2020 Congregation**

M13	The Secretariat <b>UPDATED</b> that the 2019 & 2020 College/School Graduation Ceremonies would tentatively be planned from 27 January to 3 February 2021 at the Asia World-Expo. The Secretariat would update SC for latest arrangement, if available.	Secretariat	Take note
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*[Post-meeting note: In view of the rapidly evolving situation and the possible fourth wave of outbreak, the University has announced on 24 November to change the format of the College/School Graduation Ceremony for the Classes of 2019 and 2020 to online.]*

**5. Endorsement and circulation items**

M14	The Secretariat <b>CIRCULATED</b> the record listing the endorsement and circulation items to SC.	Secretariat	Completed
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**6. Monthly administrative and financial reports**

*Monthly administrative report (June to October 2020)*

M15	The Secretariat <b>CIRCULATED</b> a record listing incoming messages received via Convocation's email and Facebook accounts to SC.	Secretariat	Completed
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Financial reports (June to October 2020)

- M16 The Secretariat **CIRCULATED** four financial reports: (1) Secretariat Completed  
Convocation Fund Appeal Figures, (2) Monthly expenditure,  
(3) Balance of Convocation Account, and (4) Balance of  
Convocation Fund.

**ITEMS FOR DISCUSSION/DECISION**

**7. Convocation virtual cultural tour (26 Nov)**

- M17 Mr James KONG **SHARED** that an online guided-tour (via Ms Ywing In progress  
ZOOM) would be organised on 26 November for alumni to YEUNG, Mr  
explore cultural heritage and landscape at Yau Ma Tei Gabriel HO &  
District. Mr James  
KONG
- M18 The virtual event would be conducted by a young literati and  
CityU alumnus (MA Chinese) Mr George WAN and  
facilitated by SC member Ms Ywing YEUNG. Through a  
360° live broadcast with photo snapshots, the speaker would  
analyze the urban landscape and architecture from historical  
and cultural perspectives.
- M19 A rehearsal session was arranged on 19 November and  
attended by the guest speaker.

M20 (Confidential information)

**8. 2020 Annual General Meeting (AGM)**  
(SCVII/M2:M20-21)

M21- (Confidential information)  
M28

**9. CityU Delegation for Standard Chartered Marathon**  
**(postponed by Organiser)**  
(SCVII/M2:M22-23)

- M29 The Secretariat **UPDATED** that the organiser announced on  
27 August 2020 the postponement of the race originally  
scheduled for 24 January 2021 due to the uncertainty of  
pandemic situation.

**DATE OF NEXT MEETING**

M30 To be confirmed.

~ END ~

**Prepared by the Secretariat**