



CITY UNIVERSITY OF HONG KONG

The Sixth Standing Committee of Convocation (2018-2019)

Minutes of the 4th Meeting held on 29 March 2019

Present:	Chairman	Mr Robert LUI
	Vice-Chairmen	Mr Cedric CHENG (<i>via tele-conferencing</i>) Mr Gabriel HO Mr William KHOO (<i>via tele-conferencing</i>) Mr Bruce LEE (<i>via tele-conferencing</i>)
	Members	Miss Karen AU Mr Danny CHOW Miss Vera KONG Mr Dickson PUN Mr Douglas WONG Miss Carol WONG (<i>via tele-conferencing</i>)
	Convocation Secretary	Ms Pennie LAI
Absent with Apologies:	Members	Mr Clovis LAU (<i>Immediate Past Chairman</i>) Miss Karmen CHAN Mr James KONG Mr Raymond NG Ms Ywing YEUNG
In Attendance:	Director of Alumni Relations	Miss Antonia YEUNG

		Action Parties	Action Status
CONFIRMATION OF LAST MINUTES			
M1	The Secretariat INVITED suggestions/comments from SC members on the unconfirmed minutes of last meeting held on 10 October 2018.	Secretariat	Completed
M2	Minutes of the 3 rd SC meeting was CONFIRMED .	All	Take note
CHAIRMAN'S REPORT			
1.	<u>Updates on University engagements</u>		
1.1	<u>Council Meetings (11 Oct 2018, 19 Nov 2018 & 28 Mar 2019)</u>		
M3- M4	(Confidential information)		
1.2	<u>Teaching Excellence Awards Selection Panel 2018/19 and interviews (Oct 2018 – Mar 2019), and Presentation Ceremony (21 Mar 2019)</u>		
M5	The Secretariat THANKED Ms Ywing YEUNG for representing the Convocation to serve on the Teaching Excellence Awards Selection Panel 2018/19. SC noted that the entire selection process and award ceremony had been duly completed.	Ywing YEUNG	Completed
M6	The Chairman NOTED the arrangement to nominate a Convocation representative for the 2019/20 selection in the 4 th quarter of 2019.	All	Take note
1.3	<u>66th Meeting for Advisory Committee for Graduate Employment (27 Nov 2018)</u>		
M7	(Confidential information)		
MATTERS ARISING FROM LAST MEETING			
2.	<u>CityU Banquet (19 Oct 2018)</u> (SCVI/M3:M19-22)		
M8	The Secretariat REPORTED that the Convocation and ARO coordinated alumni participation in the CityU Banquet organised by the Students' Union at the CityU hall residence area on 19 October 2018, and the meeting APPRECIATED	Gabriel HO, Danny CHOW, Vera KONG & Secretariat	Completed

the participation and support of SC members including Mr Gabriel HO, Mr Danny CHOW and Miss Vera KONG.

3. Dialogue with the President (9 Nov 2018)
(SCVI/M4:M23-24)

M9 The Secretariat **THANKED** the Chairman for serving as facilitator at “Dialogue with the President” co-hosted by the Convocation and ARO. It provided an opportunity for alumni to exchange views with the University management and network with fellow alumni.

M10 SC representatives including William KHOO, Bruce LEE, Vera KONG, Dickson PUN, Carol WONG and Douglas WONG joined on this occasion to have fruitful dialogue with the University management and network with alumni.

4. Convocation booth at 2018 Congregation (24 Nov 2018)
(SCVI/M4:M25-27)

M11	The Secretariat SHARED that Convocation set up an e-snapshot photo booth at the Congregation on 24 November 2018 at the Hong Kong Convention and Exhibition Centre (Hall 5E) with the aim to promote Convocation to the fresh graduates.	Secretariat	Completed
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M12	The Secretariat ACKNOWLEDGED the support of Chairman for greeting fresh graduates at the venue.		
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5. Convocation hiking activity (25 Nov 2018)
(SCVI/M4:M28-29)

M13	Mr Gabriel HO, Convenor of Alumni Liaison Sub-committee (Interests), SHARED that close to 20 alumni participants, together with their family and friends, joined the hiking activity on 25 November 2018. Some of the participants expressed interest in participating in Convocation’s upcoming wellness programmes.	Gabriel HO & Secretariat	Completed
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M14	The Secretariat THANKED Miss Vera KONG for joining the activity to network with alumni.	Vera KONG	Completed
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6. 2018 AGM (6 Dec 2018)
(SCVI/M4:M30-31)

M15	The Secretariat REPORTED that 36 members of the Convocation attended the 2018 AGM held on 6 December 2018.	Secretariat	Completed
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7. **CityU Delegation for Standard Chartered Marathon (17 Feb 2019)**

M16	The Secretariat THANKED Mr Gabriel HO, Mr James KONG and Miss Vera KONG for their onsite support on the race day. Props with creative slogans were produced to cheer on CityU runners and for photo-taking.	Gabriel HO, James KONG, Vera KONG & Secretariat	Completed
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8. **Endorsement and circulation items**

M17	The Secretariat CIRCULATED the record listing the endorsement and circulation items to SC.	Secretariat	Completed
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9. **Monthly administrative and financial reports**

Monthly administrative report (October 2018 to February 2019)

M18	The Secretariat CIRCULATED a record listing incoming messages received via Convocation's email and Facebook accounts to SC.	Secretariat	Completed
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Financial reports (October 2018 to February 2019)

M19	The Secretariat CIRCULATED three financial reports: (1) Convocation Fund Appeal Figures, (2) Monthly expenditure, and (3) Balance of Convocation Fund.	All	Take note
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ITEMS FOR DISCUSSION/DECISION

10. **2019 AGM**

M20-
M21 (Confidential information)

11. **Career Navigator**
(SCVI/M4:M32-34)

M22-
M28 (Confidential information)

12. Hiking/outdoor activity/social voluntary service

Social voluntary service

M29 Mr Danny CHOW **ADVISED** to show continuous support to the City-Youth Empowerment Project by serving as one of the Supporting Units at the Happy Carnival 2019 themed “Endless” organised by the Department of Social & Behavioural Sciences on 27 April. Danny CHOW Completed

M30- (Confidential information)
M31

Hiking activity

M32 SC members **ENDORSED** that the next hiking activity would take place on 5 May, Sunday at Tung Chung. The Chairman **THANKED** Mr Gabriel HO, Convenor of the Alumni Liaison Sub-committee (Interests) for taking the lead of the activity with support of Secretariat. Gabriel HO & Secretariat In progress

ANY OTHER BUSINESS

13. Follow-up on Dialogue with the President (9 Nov 2018)

M33- (Confidential information)
M34

14. Alumni summer programme

M35- (Confidential information)
M36

15. Update: 25 years since university inauguration

M37 The Secretariat **INTRODUCED** a series of University events in 2019 to commemorate its 25th year since inauguration as a University, and welcome SC members’ participation and support. Secretariat Done

M38 Ms Antonia YEUNG **INVITED** SC members for a group tour to “Art Deco Exhibition” at the CityU Exhibition Gallery – one of the signature events which marked the opening of University’s celebration. All Take note

M39 The Secretariat **DISTRIBUTED** promotional leaflets to SC members at the meeting. Programme details were also available at www.cityu.edu.hk/cityu25. All Take note

16. JUMP scholarships of Alumni Civility Hall (Hall 3)

M40 Mr Cedric CHENG **UPDATED** that he would represent the Convocation to serve on the 2019 Selection Panel for the JUMP scholarships of Alumni Civility Hall (Hall 3) chaired by its Residence Master Dr Ma Ka-fai on 10 April (Wed). The scholarships were designed to recognise students who have achieved excellent academic performance and demonstrated outstanding contribution to the Hall. Cedric CHENG In progress

DATE OF NEXT MEETING

M41 To be confirmed

~ END ~

Prepared by the Secretariat