

**CITY UNIVERSITY OF HONG KONG**  
**Fourth Standing Committee of Convocation (2014-2015)**

**NOTICE OF MEETING**

The 1<sup>st</sup> meeting of the Fourth Standing Committee of the Convocation will be held at **2:00pm on Sunday, 26 January 2014** at **Convocation Office** (Room 6056, 6/F, Amenities Building), City University of Hong Kong.

**A G E N D A**

**CONFIRMATION OF LAST MINUTES**

(5 mins)

**CHAIRMAN'S REPORT**

(20 mins)

1. Updates on University engagements

- 1.1 Teaching Excellence Awards Selection Panel 2013/14 (15 & 22 Jan)
- 1.2 Congregation Organizing Committee (16 Jan)
- 1.3 30<sup>th</sup> Anniversary Kick-off Ceremony (22 Jan)
- 1.4 CityU Delegation for Standard Chartered Marathon (16 Feb)
- 1.5 Welcome dinner hosted by the Council Chairman and the President (24 Feb)
- 1.6 Advisory Committee for Graduate Employment (1<sup>st</sup> meeting on 15 Apr)

**MATTERS ARISING FROM LAST MEETING**

2. Endorsement and circulation items

(5 mins)

**ITEMS FOR DISCUSSION/DECISION**

3. "City-Youth Empowerment Project" – Career Workshop for Ethnic Minority (10 mins)

4. Convocation year plan

(2 hours)

Presentation of year plan and budget by Sub-committees:

- 4.1 校友聯繫組 (Alumni Liaison)
- 4.2 校政關注組 (University Matters and Concerns)
- 4.3 憲章發展組 (Constitutional Development)
- 4.4 財政及行政組 (Finance and Administration)
- 4.5 校友知識交流組 (Alumni Knowledge and Exchange)
- 4.6 傳訊組 (Publication and Communications)
- 4.7 秘書處 (Convocation Secretariat)

5. Homepage revamp project

(20 mins)

**ANY OTHER BUSINESS**

**DATE OF NEXT MEETING**

To be confirmed.