

SC3/A/10
4 November 2013

CITY UNIVERSITY OF HONG KONG
Third Standing Committee of Convocation (2012-2013)

NOTICE OF MEETING

The 10th meeting of the Third Standing Committee of the Convocation will be held at **7:30pm on Monday, 4 November 2013** at **Convocation Office** (Room 6056, 6/F, Amenities Building), City University of Hong Kong.

A G E N D A

CONFIRMATION OF LAST MINUTES (5 mins)

CHAIRMAN'S REPORT (10 mins)

1. AC3 Opening Ceremony Review Group
2. Council Meetings
3. Teaching Excellence Awards Selection Panel 2013/14
4. 30th Anniversary Organising Committee and Sub-Committees
5. City AlumNet Advisory Committee
6. Congregation Organising Committee
7. Others (if any)

MATTERS ARISING FROM LAST MEETING

8. Convo's Poll at eAlumNet (5 mins)
9. Endorsement and circulation items (5 mins)

ITEMS FOR DISCUSSION/DECISION

10. Convocation fund and accounting matters (30 mins)
11. Management of electronic platform (20 mins)
12. Administrative matters (20 mins)
13. Convocation Booth at Congregation 2013 (12 – 22 Nov) (5 mins)
14. Convocation AGM cum Election (17 Dec) (15 mins)
15. Fitting out work for the glass wall of Convocation Office (5 mins)
16. Convocation signature event (5 mins)
17. Meeting with Council Chairman and Dr Howard Wong (15 Nov) and Dr Kevin Downing (5 mins)
18. CityU Banquet 2013 (5 mins)

ANY OTHER BUSINESS

DATE OF NEXT MEETING

To be confirmed.