

SC3/A/5  
8 September 2012

**CITY UNIVERSITY OF HONG KONG**

**Third Standing Committee of Convocation (2012-2013)**

**NOTICE OF MEETING**

The 5<sup>th</sup> meeting of the Third Standing Committee of the Convocation will be held at **5pm on Saturday, 8 September 2012** at **Convocation Office** located at Room 6056, 6/F, Amenities Building, City University of Hong Kong.

**AGENDA**

**CONFIRMATION OF LAST MINUTES**

(5 mins)

**CHAIRMAN'S REPORT**

(10 mins)

**MATTERS ARISING FROM LAST MEETING**

1. Convocation news at eAlumNet (10 mins)
2. Career survey (10 mins)
3. Endorsement and circulation items (5 mins)

**ITEMS FOR DISCUSSION/DECISION**

4. Relocation of Convocation Office (15 mins)
5. Congregation booth (13 - 22 November 2012) (20 mins)
6. Homecoming Gala (28 October 2012) (20 mins)
7. Mechanism on replying alumni messages (15 mins)
8. Recent issue about postgraduate course registration (20 mins)
9. Constitutional Review (30 mins)
10. Convocation Fund and Account (20 mins)
11. CityU Banquet 2012 (10 mins)

**ANY OTHER BUSINESS**

**DATE OF NEXT MEETING**

To be confirmed.