

SC2/A/10
10 December 2011

CITY UNIVERSITY OF HONG KONG
Second Standing Committee of Convocation (2010-2011)

NOTICE OF MEETING

The 10th meeting of the Second Standing Committee of the Convocation will be held at **5pm on Saturday, 10 December 2011 at Convocation Office** located at Room 6056, 6/F, Amenities Building, City University of Hong Kong.

AGENDA

CONFIRMATION OF THE LAST MINUTES (5 mins)

MATTERS ARISING FROM LAST MEETING

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| 1. | External Communication
• e-platform • eAlumNet | (5 mins) | Joe Lee/Secretariat |
| 2. | Environmental Initiative | (5 mins) | Secretariat |
| 3. | Social Services & Recreation | (5 mins) | Louis Kwok/ James KONG |
| 4. | Issues related to Alumni Association
• Communication issue
• Formation of new alumni association | (5 mins) | Chairman/Cedric Cheng |
| 5. | Endorsement and circulation items | (5 mins) | Secretariat |

ITEMS FOR DISCUSSION/DECISION

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| 1. | Debriefing - AGM | (10 mins) | Chairman/ Secretariat |
| 2. | Fundraising | (15 mins) | James Ku/Secretariat |

CHAIRMAN'S REPORT (10 mins)

ANY OTHER BUSINESS

by Secretariat