

SC2/A/7
9 April 2011

**CITY UNIVERSITY OF HONG KONG
Second Standing Committee of Convocation (2010-2011)**

NOTICE OF MEETING

The 7th meeting of the Second Standing Committee of the Convocation will be held at **4:30pm on Saturday, 9 April 2011 at Convocation Office** located at Room 6056, 6/F, Amenities Building, City University of Hong Kong.

AGENDA

CONFIRMATION OF THE LAST MINUTES (5 mins)

MATTERS ARISING FROM LAST MEETING

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| 1. | External Communication (5 mins) | Joe Lee |
| | • E-platform • eAlumNet | |
| | • Convocation leaflet • Convocation Noticeboard | |
| 2. | Fundraising (5 mins) | James Ku |
| 3. | Environmental Initiative (5 mins) | Anthony Ng |
| 4. | Social Services & Recreation (5 mins) | Louis Kwok |
| 5. | Issues related to Alumni Association (5 mins) | Karmen Chan/Cedric Cheng |
| | • Communication issue • Formation of new alumni associations | |
| 6. | Endorsement and circulation items (5 mins) | Secretariat |

ITEMS FOR DISCUSSION/DECISION

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| 1. | Consolidation of long-term development of Convocation and year plan (90mins) | All |
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CHAIRMAN'S REPORT (10 mins)

ANY OTHER BUSINESS

DATE OF NEXT MEETING

To be fixed