

SC2/A/4
20 Nov 2010

CITY UNIVERSITY OF HONG KONG
Second Standing Committee of Convocation (2010-2011)

NOTICE OF MEETING

The 4th meeting of the Second Standing Committee of the Convocation will be held at **4pm on Saturday, 20 November 2010 at the Convocation Office** located at Room 6056, 6/F, Amenities Building, City University of Hong Kong.

A G E N D A

CONFIRMATION OF THE LAST MINUTES (5 mins)

CHAIRMAN'S REPORT (10 mins)

MATTERS ARISING FROM LAST MEETING

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| 1. Constitutional Review (3 mins) | Karmen Chan |
| 2. Update on e-communication platform (3 mins) | James Kong & Secretariat |
| 3. Communication with Alumni Associations (3 mins) | Iris Lam & Secretariat |
| 4. Survey findings on career from SDS (3 mins) | Secretariat |
| 5. Formation of hall alumni associations (3 mins) | Jeffrey Tam |

ITEMS FOR DISCUSSION/DECISION

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| 1. Annual General Meeting (25 mins) | Karmen Chan & Secretariat |
| 2. Dinner with Alumni Associations (5 mins) | Karmen Chan & Secretariat |
| 3. Evaluation of Reunion for Ex-SU Leaders (20 mins) | All |
| 4. Evaluation of Alumni Summer Camp (20 mins) | All |
| 5. Congratulatory message for new alumni association (10 mins) | Secretariat |
| 6. Homecoming (10 mins) | Karmen Chan |
| 7. Convocation Year Plan 2011 (60 mins) | All |

ANY OTHER BUSINESS

DATE OF NEXT MEETING

To be fixed