

**CITY UNIVERSITY OF HONG KONG**  
**Communication Committee of Convocation (2008-2009)**

**NOTICE OF MEETING**

The 2<sup>nd</sup> meeting of the Communication Committee of Convocation will be held at **7:30pm on Friday, 19 September 2008 at Convocation Office.**

**A G E N D A**

**1. Confirmation of last meeting notes**

**2. Items for decision/discussion**

- (i) CityU Alumni Community (Wiki)
- (ii) Convocation e-Newsletter
- (iii) Convocation Website
- (iv) Standard Promotional Package
- (v) Recent Activities updated

**3. A.O.B.**

## **Further explain the items as below:**

### **1. Confirmation of last meeting notes**

### **2. Items for decision/discussion**

#### **CityU Alumni Community (Wiki)**

This is about the wiki site at <http://convocation.cityu.edu.hk/wiki/> Please read it beforehand.

#### **Convocation e-Newsletter**

Since our last meeting, we have started distributing Convocation eNewsletter to members, we will let you know the workflow and collect your views about it.

#### **Convocation Website (<http://convocation.cityu.edu.hk/>)**

We may discuss the recent format for the website and would like to collect your views about the website.

#### **Standard Promotional Package**

We will report on the progress on Convocation identity through: Convocation Logo (pending, no change); Convocation Polo shirt (planning in progress); Convocation powerpoint presentation package (will be shown at the meeting);

#### **Recent Activities updated**

We will report on the recent activities, especially on Happy Gathering, Talk Series, and the Island Tour (check at [http://convocation.cityu.edu.hk/wiki/index.php/Main\\_Page](http://convocation.cityu.edu.hk/wiki/index.php/Main_Page))

### **3. A.O.B.**

For your information, you may be interested in the following :

- a. Alumni page of Texas A&M University (where CityU President Kuo is from and where he is referenced to future alumni work) <http://www.tamu.edu/home/formerstdts/>;
- b. A recent news article about CityU Extension 城市大學對外業務處 (as attached);