

The Convocation of City University of Hong Kong
Minutes of the Tenth Annual General Meeting Held on 9 December 2016

The Tenth Annual General Meeting of the Convocation was held at 7:30pm on 9 December 2016 at the Eminence Galaxy - Alumni Function Room, 11/F, Lau Ming Wai Academic Building, City University of Hong Kong

Present:	Members of the Fifth Standing Committee	
	Chairman	Mr Clovis LAU Koong-yep
	Vice-Chairmen	Mr Cedric CHENG Cheuk-him Mr Bruce LEE Yiu-fai Mr Robert LUI Chi-wang
	Committee Members	Mr Danny CHOW Tsz-kin Mr Gabriel HO Kai-pong Mr Ronald IU Man-chung Mr James KONG Cho-on Miss Vera KONG Ting-kwan Mr Douglas WONG Chi-yeung Ms Ywing YEUNG Wing-ki
Absent with Apologies:	Vice-Chairman	Mr William KHOO Wun-fat
	Committee Members	Miss Karmen CHAN Ka-man (<i>Last Preceding Chairman</i>) Mr Aaron HUI Siu-kee Mr Raymond NG Kwok-ho Miss Carol WONG Ka-mei

Mr Xavier WONG, Convocation Secretary **CONFIRMED** the quorum of this Annual General Meeting (AGM) at 7:35pm. A total of 55 Convocation members attended the meeting. He **WELCOMED** Convocation members for joining the AGM convened by the Fifth Standing Committee (SC) of CityU Convocation. He **INTRODUCED** attendees including SC members, Ms Alice CHAN, Acting Director (Alumni Relations) and Convocation Secretariat members.

Mr Clovis LAU, the Chairman of the Fifth SC, announced the commencement of the meeting and hosted the meeting according to procedures as stated in Rules of Meeting of CityU Convocation.

TO CONFIRM THE MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 10 DECEMBER 2015

1. The meeting **CONFIRMED** the minutes of the ninth AGM held on 10 December 2015.

CHAIRMAN'S PRESENTATION OF "REPORT FOR AGM" ON BEHALF OF THE FIFTH STANDING COMMITTEE

2. The meeting **RECEIVED** report from the Chairman of the Fifth SC. In the report, the Chairman **RECAPPED** the background of the Convocation including its formation, term of office of the SC, membership and objectives.

Highlights in 2016

2.1 Activities

The Chairman **HIGHLIGHTED** Convocation activities including:

"The Inauguration of the Fifth SC" on 29 April. SC members pledged to support the University at the inauguration. They treasured the occasion to network with fellow alumni and senior staff of the University at the event.

"City-Youth Empowerment Project – Job Shadowing and Career Workshop for Ethnic Minority" organised by the University's Department of Applied Social Sciences on 12 February and 2 April respectively. Enthusiastic alumni volunteers including Convocation SC served as mentors to give career advice and arranged company visits for minority secondary school students who enthusiastically took part in a hands-on training.

Alumni, their family members and friends were invited to a healthy hike organised by the Convocation on 22 May. Alumni treasured the opportunities to make new friends and strengthen the ties amongst themselves.

The Chairman **REPORTED** that the Convocation demonstrated social responsibility spirit by leading a group of devoted alumni volunteers to visit the elderly in Shek Kip Mei and helped them install electric fans in the hot summer on 13 August.

The Chairman also **REPORTED** that “Career Navigator” on 29 October featured three alumni speakers from diverse backgrounds including Mr Desmond Marshall, Mr Gregory Sy and Miss Pat Wong who shared their compelling life stories and the career journey to become an entrepreneur with young alumni and graduating students.

The Chairman also **HIGHLIGHTED** “A Dialogue with the President”, a co-hosted event with the Alumni Relations Office (ARO) on 17 November. The event provided a platform for alumni to get updates on the recent developments of the University including development of the School of Veterinary Medicine (*Renamed to College of Veterinary Medicine and Life Sciences*) and University’s Strategic Plan from the President. Participants treasured the opportunity to mingle with fellow alumni and develop network.

The Chairman also **SHARED** that the Convocation welcomed fresh graduates of Class 2016 to the alumni family and promoted its work during the Congregation on 22-23 November. An e-snapshot photo kiosk was set up for fresh graduates to capture happy moments with their families and friends.

2.2 Convo’s Poll at AlumExpress

The Chairman **SHARED** that an interactive Convo’s Poll, of alumni interest, was posted on Convocation homepage and “Convocation News” in the e-newsletter “AlumExpress” issued by ARO. Relevant information about the topic was provided upon making the poll and alumni could share their views through various channels. Convo’s Poll served as a platform for SC to collect alumni’s views and enhance their affiliation to the University.

2.3 e-Communication

SC members put considerable efforts in developing e-communication platforms including homepage, Facebook and WeChat to strengthen communication among alumni and keep them updated on the developments of the Convocation and the University.

2.4 Serving as a Bridge between Alumni and University

The Chairman **SHARED** that he had been serving on the Council, its Community Relations Committee and Advisory Committee for Graduate Employment, the Court and the University Flower Selection Steering Committee. The Chairman helped channel feedbacks of alumni to various parties and units.

The Chairman also joined the Selection Panel of the Teaching Excellence Awards to select outstanding teaching staff and that of the Alumni Civility Hall JUMP Scholarship to select students who excelled in academic performance and contributed to the Hall.

SC members were invited to join the organising committees of the Congregation, CityU Delegation for Standard Chartered Hong Kong Marathon and Homecoming Gala. Other involvement of SC were listed in the [appendix](#).

2.5 Engagement in University Activities

Convocation showed full support again to the CityU Delegation at the Standard Chartered Hong Kong Marathon. SC members joined the support team on-site in the early morning on 17 January to cheer on some 1,200-strong CityU runners at the race.

The Chairman also **SHARED** that SC members supported student's initiatives at Joint-Hall Dinner and CityU Banquet on 26 February and 28 October respectively which aimed to cultivate students' sense of belonging to the University.

SC members met with the Council Chairman Mr Herman Hu and President Professor Way Kuo on 5 April. SC members proactively exchanged views on University development and made invaluable suggestions on strengthening relationship among the CityU community.

2.6 Fundraising

Alumni were encouraged to contribute to their alma mater by making donation through Convocation. A total of HK\$381,328.50 has been recorded so far.

2.7 Partnership with the Alumni Relations Office (ARO)

Apart from co-hosting activities, Convocation co-presented with ARO a welcoming message to graduates of 2016 on the Congregation booklet and a heart-shaped bookmark. The new graduates would also get access to a Congregation video comprising a 20-second introduction of Convocation and ARO.

Arranged by ARO, SC members joined the Advisory Committee for City AlumNet to give invaluable inputs. They were also involved and participated in activities organised by various University units.

3. Other Remarks

3.1 Expressing Gratitude

The Chairman **THANKED** the Fifth SC members for their support to the development of the University and the Convocation at the first half of their tenure. He also **THANKED** the Secretariat for their professionalism, and ARO for the indispensable partnership in alumni relations building.

3.2 Financial Report

The Chairman **CONFIRMED** the Chairman's Report and Financial Report.

4. The Chairman **THANKED** alumni for joining the AGM. The meeting was **ADJOURNED** at 7:53pm.

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Prepared by the Convocation Secretariat