

**The Convocation of City University of Hong Kong**  
**Minutes of the Third Annual General Meeting Held on 26 November 2009**

The third Annual General Meeting of the Convocation was held at 7:30pm on 26 November 2009 at the Wei Hing Theatre, City University of Hong Kong.

<b>Present:</b>	<b>Members of the First Standing Committee</b>	
	Chairman	Mr Patrick LEE Chung-wah
	Vice-Chairman (Internal Affairs)	Mrs Stella LEE LI Wai-king
	Vice-Chairman (Communication)	Mr Will MA Wai-kit
	Vice-Chairman (External Affairs)	Mr Joseph TSOI Wing-leung
	Vice-Chairman (University Development)	Dr Bryan WONG Siu-fai
	Committee Members:	Ms Agnes CHAN Mr Teddy CHIU Chi-kit Mr Kenny CHU Ming-hing Mr Brian CHUI Kwok-on Ms Joy LEUNG Sik-yan Ms Billie LO Christine Mr Locto TANG
<b>Absent with Apologies:</b>	Committee Members:	Mr Andrew FAN Ka-fai (Immediate Past Chairman) Mr Kelvin CHAN Ka-wang Ms Miyuki LO Mei-suet Mr TONG Kar-wai

The Secretary confirmed the quorum at 7:55pm, with a total of 93 Convocation members present at the meeting. She welcomed Convocation members for joining the Annual General Meeting (AGM) cum Election for the Second Standing Committee. She also introduced Ms Kathy Chan, Associate Vice-President (Alumni Relations), colleagues of Alumni Relations Office who were supporting the event, Election Board members and two notaries from Ernst and Young. She shared the programme rundown of the AGM including the election for the Second Standing Committee to be held.

Mr Patrick Lee, the Chairman of the First Standing Committee, announced the commencement of the meeting accordingly.

#### **TO CONFIRM THE MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 12 DECEMBER 2008**

1. The Meeting **CONFIRMED** the minutes of the second AGM held on 12 December 2008.

#### **CHAIRMAN'S PRESENTATION OF "REPORT FOR AGM" ON BEHALF OF THE FIRST STANDING COMMITTEE**

2. The Meeting **RECEIVED** report from the Chairman of the First Standing Committee of Convocation. The Chairman **HIGHLIGHTED** the mission and vision, core values and accomplishments of the Convocation. He **RECEIVED** feedback from the floor in sequence as follows:

##### **2.1 Chairman's Report on the Council's Meetings**

In regard to Mr Patrick Lee's joining the University Council as a member in his capacity as Convocation Chairman, a member **SUGGESTED** that some more news from the Council might better be included in the Chairman's report for the information of the Convocation members.

The Chairman **EXPLAINED** that as a Council member, he attended the Council meetings regularly and reflected feedbacks of the Convocation members to the Council as appropriate. The Council reports were released to the Convocation members through alumni e-newsletters.

In response to the member's request, the Chairman would incorporate more news of the Council in the Chairman's report and send again to the members afterwards.

(Post-meeting notes : The action was completed right after the AGM.)

##### **2.2 Convocation Scholarship**

A member **ENQUIRED** about the mechanism for the scholarship allocation of the Convocation Fundraising Project for Student Development.

The Chairman **SHARED** that the scholarship was coordinated by the Student Development Services of the University and was allocated on need basis. Since the launch of this fundraising project, a scholarship had been allocated to one Mainland student in need. Members would be informed of the scholarship updates in the future.

## **ITEMS FOR DISCUSSION AND DECISION**

### **3. First Standing Committee's recommendation of changing the Chinese translation (香港城市大學評議會) of the Convocation to “香港城市大學校友議會”.**

- 3.1 The Chairman **INTRODUCED** the First Standing Committee's recommendation to kick off the proposal to change the Chinese translation of the Convocation from “香港城市大學評議會”(評議會) to “香港城市大學校友議會”(校友議會).
- 3.2 Regarding the suggestion of the Chinese translation, a member **ENQUIRED** if the First Standing Committee had taken reference from the other two local universities which had also set up Convocation. He further **ENQUIRED** the rationale behind the captioned recommendation, the legal procedures and estimated time for going through such procedures.
- 3.3 Mr Teddy Chiu, member of the First Standing Committee **SHARED** the formation of the Administrative and Constitutional Review Working Group of the First Standing Committee in May 2009 in which he had been a member. He **EXPLAINED** that the working group making the recommendation had taken reference from the other local universities and **EXPLAINED** that the recommendation was made to better reflect the function of the Convocation.
- 3.4 The Chairman **EXPLAINED** that it might take several years to go through the legal procedures to review the Chinese translation including getting approval from the Council and subsequently, that from the Legislative Council as change of the University Ordinance would be involved.
- 3.5 A member **SHARED** that one local counterpart had adopted the Chinese name “畢業生議會” for the Convocation. He **COMMENTED** that the proposed “校友議會” might cause confusion with the Council of the Students' Union of CityU which bore similar Chinese name.
- 3.6 Mr Teddy Chiu **REPLIED** that CityU Convocation members comprised not only CityU graduates, but also emeritus professors and honorary award recipients. The Chinese name of “畢業生議會” would not fully reflect the full Convocation membership.
- 3.7 A member **COMMENTED** that the proposed Chinese name might cause confusion with the Chinese name of City University of Hong Kong Alumni Association (香港

城市大學校友會) which had already existed. He **ENQUIRED** if there were other options.

- 3.8 A member **SHARED** that he found it difficult to explain “評議會” to fellow alumni and **SUGGESTED** that the Chinese name be changed to “校友評議會”.
- 3.9 A member learnt and **SHARED** that it took a considerable time for the Convocation of the Chinese University to change its Chinese name from “評議會” to “校友評議會” as such decision had to bring forth to the Legislative Council for approval.
- 3.10 Mr Joseph Tsoi, Vice-Chairman of the First Standing Committee **INVITED** Mr Teddy Chiu to explain why the First Standing Committee only proposed to change the Chinese name but decided to keep the English name of the Convocation.
- 3.11 Mr Teddy Chiu **SHARED** that the Convocation, in the United States and the United Kingdom, was known as an entirety of the alumni of a university which functioned as one of the university’s alumni representative bodies. To align with local and overseas counterparts, the First Standing Committee decided to keep the English name unchanged. The proposed Chinese name might not be a perfect one, but was considered the best option at this stage reflecting the composition and nature of the Convocation.
- 3.12 A member **ENQUIRED** why members were not supposed to propose other Chinese name options in the meeting.
- 3.13 The Chairman **EMPHASIZED** that as set in the agenda of the AGM, members were to vote for Standing Committee’s recommendation of kicking off the proposal to change the Chinese translation of the Convocation instead of proposing other names in the meeting.
- 3.14 The Secretary **SHARED** that the members had been invited, via the notice of the AGM issued on 15 October 2009, to bring forth any agenda items for discussion in the AGM before 10 November 2009. According to the Constitution, agenda for AGM had to be sent to the Convocation members one week before the meeting and members could only vote for the set agenda.

3.15 A member **COMMENTED** that he would prefer keeping the Chinese name as “評議會” because the definition of “評” bore the meaning of “criticism” which reflected the aim to strive for improvement through “criticism”.

3.16 Mr Teddy Chiu **EXPLAINED** that the recommendation was proposed after two meetings of the Administrative and Constitutional Review Working Group, followed by the endorsement of the First Standing Committee on 22 October 2009. He **SHARED** that Ms Billie Christine Lo and himself both as representatives from the First Standing Committee were members, along with alumni including Mr Billy Au Ka-shing, Mr Raymond Cheng, Mr Steven Kwan and the University’s representatives including Ms Alice Chan (Alumni Relations Manager, Alumni Relations Office) and Ms Pheony Tsang (Alumni Relations Manager cum Convocation Secretary, Alumni Relations Office).

3.17 The Chairman **ANNOUNCED** voting for First Standing Committee’s recommendation of kicking off the proposal to change the Chinese translation of Convocation from “香港城市大學評議會” to “香港城市大學校友議會” with results as below.

Number of members **AGREED** –31  
Number of members **DISAGREED** –29  
Number of members **ABSTAINED** – 20

3.18 The Chairman said that the comments of the Convocation members and the above voting results would be carried forward to the Second Standing Committee for further consideration, and exploration if there were better Chinese translation.

3.19 The Chairman **THANKED** members attending the meeting and offered his blessing to the candidates who stood for the Election before passing the stage to the Secretary. The Secretary, as Returning Officer, announced the details of the election, the fourth agenda item in the AGM.

#### **ELECTION FOR THE SECOND STANDING COMMITTEE**

4. The Secretary cum Returning Officer **DEMONSTRATED** the electronic voting system at 8:45pm and **RECEIVED** some enquiries in relation to the voting system as follows:

4.1 A member **ENQUIRED** if the voting system had the function of “auto-save” in case there was computer problem during the voting. The Returning Officer **REPLIED** that there was a built-in auto-save function in the system.

- 4.2 A member **ENQUIRED** if there was a device to facilitate ballot by visually-impaired voters. The Returning Officer **INFORMED** that a computer with software for visually-impaired voters was specially arranged for the members with such needs.
- 4.3 The Returning Officer **ANNOUNCED** the commencement of the election at 8:50pm and invited members to vote at the voting booths.
- 4.4 The process of the election was very smooth.
- 4.5 Observing that all voters had finished voting, the Returning Officer, after discussing with the Election Board members, **ANNOUNCED** at 9:21pm that the voting booths would be closed in three minutes. At the close of election, the Returning Officer **ANNOUNCED** the Election finished.
- 4.6 The Returning Officer **RECEIVED** the election results which had been verified by two notaries at 9:40pm and **ANNOUNCED** the “total number of votes”, “total number of valid votes” and “number of votes for each candidate”.
- 4.7 The Returning Officer **ANNOUNCED** the list of successfully-elected Second Standing Committee with a two-year term from 1 January 2010 to 31 December 2011 as follows:

**List of Successfully-Elected Members of the Second Standing Committee  
(2010 – 2011)**

**Chairman**

CHAN Ka-man, Karmen

**Vice-Chairmen**

KU Man-ning, James

KWOK Chun-ming, Louis

LEE Hung-yin, Joe

NG Yat-tung, Anthony

### **Other Members**

CHENG Cheuk-him, Cedric

Allen HO

HO Wing-wai, Danny

KHOO Wun-fat, William

KONG Cho-on, James

LAM Kit-yan, Iris

LAU Tsz-chun, Eddie

NG Yee-wah, Florence

TAM Chun-kit, Jeffrey

YEN Ta-chih, Richard

- 4.8 The Secretary invited members to congratulate the successfully-elected members. The meeting was then **ADJOURNED** at 9:50pm.

(After the end of the meeting, received very positive feedback from the alumni about the professional arrangement of the election.)

- End-